

Pirton Parish Council



Minutes of Pirton Parish Council Annual Budget Meeting held on 25 November 2021 at 7.30 pm

www.pirtonparishcouncil.org.uk

Present:

Cllr D Burleigh (Vice-Chair), Cllr S Bright, Cllr A Goodman, Cllr S Maple, Cllr M Parkin, Cllr N Rowe

In attendance:

Mr E Roberts (Parish Clerk & RFO)

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#### 1. Public participation.

One member of the public was present. He spoke on grant requirements for the nature reserve located on Crabtree Lane.

#### 2. To receive and accept apologies for absence.

No apologies for absence had been received. Cllr Rogers did not attend the meeting. In her absence, the meeting was chaired by Cllr Burleigh.

#### 3. To review fees and charges for the next financial year.

It was **AGREED** to keep the allotment rentals and car parking permit fees at their current rates of £40 and £5, respectively, for the next financial year.

#### 4. To discuss finding streams for the new pavilion build.

Cllr Maple set out the current position as previously discussed at the monthly Council meeting. It was **AGREED** that within the Project Pots section of the accounts, the Playground figure should be reduced by £500, with this amount being added to the New Pavilion pot. Any increase to the precept for pavilion funding should be gradual and it was generally agreed that a relatively modest increase should be implemented this year.

#### 5. To agree budget figures for income and expenditure for 2022-2023.

The RFO had circulated suggested figures for 2022-2023. The following amendments were agreed:

**Council Expenses** – Increase of £50 to £750 for Website/IT to take all software subscriptions into account.

**Village Maintenance** – increase to £500 for Tree Warden to take account of likely work to be done.

**Project Pots** – Remove £1000 from Neighbourhood Plan as current balance is sufficient for the next financial year. Sum to be added to Pavilion pot. Playground to be reduced by £500 as replacement equipment unlikely to be needed in the next financial year. This £500 to be added to Pavilion pot.

Pavilion pot to be original figure of £5000 + £1000 (above) + £500 (above) + increase in precept of £2000.  
Total £8500.

Cllr Burleigh gave an update on the Youth Council fund (£4187), which was still earmarked for youth development. It was suggested that the Youth Club should be asked to consider what the money might be spent on, as the original capital project, while not cancelled, was unlikely to see progress for some time.

#### 6. To agree a precept figure for 2022-2023.

Proposed by Cllr Maple, seconded by Cllr Rowe that the Precept Request for 2022-2023 (including CTRS Grant) should be set at £44,000. **APPROVED** by a majority vote.

Meeting closed at 9.09pm

PIRTON PARISH COUNCIL  
BUDGET MEETING MINUTES  
25 November 2021

Signed .....

Date.....

## Appendix A – Budget Figures vs. Last Year

**PIRTON PARISH COUNCIL****BUDGETS**

as at 25.11.21

**EXPENDITURE**

## Clerk's Salary &amp; PAYE

Salary &amp; PAYE

**Sub-Total**

## Office Expenses

Office Expenses

Telephone

Postage &amp; Mileage

Stationery

**Sub-Total**

## Council Expenses

Audits

Bank Charges

Chairman's Expenses

Council

Election Expenses

Room Hire

Insurance

Newsletter

Training

Website / IT

**Sub-Total**

## S137 Payments

Budget for 22-  
23

Grants

Royal British Legion

Others

**Sub-Total**

## Village Maintenance

Clock Winding

Dog Bins

General Mntce.

Grass - Village

Parish Paths

Street Cleaner

Tree Warden

**Sub-Total**

|                  | Agreed<br>Budget<br>2021-<br>2022 | Predicted<br>Outcome<br>2021-2022 | Agreed<br>Budget<br>2022-2023 |
|------------------|-----------------------------------|-----------------------------------|-------------------------------|
|                  | 9,560.00                          | 9,500.00                          | 9,500.00                      |
| <b>Sub-Total</b> | <b>9,560.00</b>                   | <b>9,500.00</b>                   | <b>9,500.00</b>               |
|                  | 360.00                            | 360.00                            | 360.00                        |
|                  | 240.00                            | 240.00                            | 240.00                        |
|                  | 350.00                            | 310.00                            | 350.00                        |
|                  | 330.00                            | 290.00                            | 300.00                        |
| <b>Sub-Total</b> | <b>1,280.00</b>                   | <b>1,200.00</b>                   | <b>1,250.00</b>               |
|                  | 600.00                            | 580.00                            | 600.00                        |
|                  | 72.00                             | 72.00                             | 72.00                         |
|                  | 0.00                              | 0.00                              | 0.00                          |
|                  | 100.00                            | 0.00                              | 100.00                        |
|                  | 0.00                              | 0.00                              | 0.00                          |
|                  | 600.00                            | 420.00                            | 600.00                        |
|                  | 2,123.13                          | 1,974.46                          | 2,200.00                      |
|                  | 750.00                            | 1,005.00                          | 800.00                        |
|                  | 350.00                            | 100.00                            | 350.00                        |
|                  | 500.00                            | 710.00                            | 750.00                        |
| <b>Sub-Total</b> | <b>5,095.13</b>                   | <b>4,861.46</b>                   | <b>5,472.00</b>               |
|                  | 1,500.00                          | 450.00                            | 1,500.00                      |
|                  | 27.50                             | 25.00                             | 30.00                         |
|                  | 0.00                              |                                   |                               |
| <b>Sub-Total</b> | <b>1,527.50</b>                   | <b>475.00</b>                     | <b>1,530.00</b>               |
|                  | 50.00                             | 0.00                              | 0.00                          |
|                  | 1,700.00                          | 1,700.00                          | 1,800.00                      |
|                  | 1,000.00                          | 500.00                            | 1,000.00                      |
|                  | 2,880.00                          | 2,880.00                          | 2,880.00                      |
|                  | 500.00                            | 500.00                            | 500.00                        |
|                  | 2,992.00                          | 3,000.00                          | 3,050.00                      |
|                  | 250.00                            | 400.00                            | 500.00                        |
| <b>Sub-Total</b> | <b>9,372.00</b>                   | <b>8,980.00</b>                   | <b>9,730.00</b>               |

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|                                |                  |                  |                  |
|--------------------------------|------------------|------------------|------------------|
| Recreation Ground              |                  |                  |                  |
| Clubhouse                      | 0.00             | 0.00             | 0.00             |
| Grasscutting                   | 2,278.25         | 2,403.00         | 2,700.00         |
| Groundsman                     | 2,625.00         | 2,625.00         | 2,625.00         |
| Maintenance                    | 500.00           | 83.32            | 500.00           |
| Tennis Courts                  | 750.00           | 714.00           | 885.20           |
|                                | <b>Sub-Total</b> | <b>5,825.32</b>  | <b>6,710.20</b>  |
| Play Areas                     |                  |                  |                  |
| Playground                     | 1,000.00         | 550.00           | 1,000.00         |
| NHDC Inspections               | 165.00           | 150.00           | 165.00           |
|                                | <b>Sub-Total</b> | <b>700.00</b>    | <b>1,165.00</b>  |
| Allotments                     |                  |                  |                  |
| Water Usage                    | 75.00            | 85.00            | 90.00            |
| Rental                         | 100.00           | 100.00           | 100.00           |
|                                | <b>Sub-Total</b> | <b>185.00</b>    | <b>190.00</b>    |
| Subscriptions                  |                  |                  |                  |
| Chiltern Society               | 30.00            | 30.00            | 30.00            |
| CDA                            | 45.00            | 36.00            | 45.00            |
| CPRE                           | 36.00            | 36.00            | 36.00            |
| HAPTC                          | 647.54           | 647.54           | 647.93           |
| Icknield Way                   | 0.00             | 0.00             | 0.00             |
| Info.Commissioner              | 40.00            | 35.00            | 38.00            |
| NALC / LCR                     | 0.00             | 0.00             | 0.00             |
| SLCC                           | 126.00           | 118.00           | 126.00           |
| Others                         | 0.00             | 0.00             | 0.00             |
|                                | <b>Sub-Total</b> | <b>902.54</b>    | <b>922.93</b>    |
|                                |                  |                  |                  |
| <b>EXPENDITURE</b>             | <b>35,252.42</b> | <b>32,629.32</b> | <b>36,470.13</b> |
| <b>Project Pots</b>            |                  |                  |                  |
| Bury Trust                     | 1,000.00         | 750.00           | 1,000.00         |
| Clock Maintenance              | 0.00             | 0.00             | 0.00             |
| Hedges, Trees & Planting       | 0.00             | 0.00             | 0.00             |
| Professional Fees              | 500.00           | 0.00             | 500.00           |
| Neighbourhood Plan             | 1,000.00         | 0.00             | 0.00             |
| Parish Paths (P3)              | 500.00           | 0.00             | 500.00           |
| Playground                     | 1,000.00         | 0.00             | 500.00           |
| Pond                           | 500.00           | 0.00             | 500.00           |
| Sports Pavilion                | 5,000.00         | 12,700.00        | 8,500.00         |
| Tennis Courts                  | 500.00           | 2,160.00         | 500.00           |
| Youth Council                  | 0.00             | 0.00             | 0.00             |
|                                | <b>10,000.00</b> | <b>15,610.00</b> | <b>12,000.00</b> |
|                                |                  |                  |                  |
| <b>TOTAL OVERALL OUTGOINGS</b> | <b>45,252.42</b> | <b>48,239.32</b> | <b>48,470.13</b> |

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**INCOME**

|                              |                  |                  |                  |
|------------------------------|------------------|------------------|------------------|
| Precept                      | 41,334.59        | 41,226.52        | 43,300.00        |
| Bank Interest                | 0.00             | 0.00             | 0.00             |
| Rentals                      | 3,275.00         | 2,549.99         | 3,337.34         |
| Grants                       | 665.41           | 773.48           | 700.00           |
| Donations                    | 0.00             | 0.00             | 0.00             |
| Other Income inc VAT reclaim | 150.00           | 5,350.04         | 500.00           |
| <b>INCOME</b>                | <b>45,425.00</b> | <b>49,900.03</b> | <b>47,837.34</b> |

**OPERATING SURPLUS / (DEFICIT)**

|                  |                  |                  |
|------------------|------------------|------------------|
| <b>10,172.58</b> | <b>17,270.71</b> | <b>11,367.21</b> |
|------------------|------------------|------------------|

Plus Project Pots

|           |           |           |
|-----------|-----------|-----------|
| 10,000.00 | 15,610.00 | 12,000.00 |
|-----------|-----------|-----------|

**OVERALL SURPLUS / (DEFICIT)**

|               |                 |                 |
|---------------|-----------------|-----------------|
| <b>172.58</b> | <b>1,660.71</b> | <b>(632.79)</b> |
|---------------|-----------------|-----------------|

Signed .....

Date.....