

# Pirton Parish Council



Parish Clerk:  
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To Councillors:  
Bright, Burleigh, Goodman, Maple, Parkin, Rogers, Rowe.

5 May 2022

You are summoned to attend the following Meeting:

## **Pirton Parish Council Annual Meeting** to be held at 7.45 pm on **Thursday 12 May 2022**

Members of the public and press are invited to attend the meeting.

Edward Roberts  
Clerk to Pirton Parish Council

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### **A G E N D A**

- 22-01** To elect the Chairman.
- 22-02** To elect the Vice-Chairman.
- 22-03** To receive and accept apologies for absence.
- 22-04** Public participation.
- 22-05** To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
- 22-06** To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 14 April 2022 as a true and accurate record.
- 22-07** To receive Bank Reconciliation and Financial Summary and to approve accounts for payment.
- 22-08** To receive the Clerk's report.
- 22-09** To agree the dates for the Public Rights period as suggested by the external auditor, Monday 13 June – Friday 22 July 2022.
- 22-10** To confirm the arrangements for insurance cover.
- 22-11** To review the council's fixed assets and discuss the removal from the register of items with a purchase cost below £250.

- 22-12** To confirm bank signatories for the Pirton Parish Council Unity Trust bank account as listed below:  
Cllr Amanda Goodman  
Cllr Simon Maple  
Cllr Jill Rogers  
Cllr Nick Rowe
- 22-13** To review and approve the following procedures of the council:
- a. Standing Orders (doc001).
  - b. Financial Regulations (doc003).
  - c. Freedom of Information Act 2000 Publication Scheme (doc007).
  - d. Complaints Procedure (Doc 009)
  - e. Risk Management Policy (doc011)
  - f. Grants policy (Doc 018)
  - g. Grant Application Form (Doc019)
  - h. Internal Financial Controls Policy (doc 025)
  - i. Financial Reserves Policy (doc 026)
- 22-14** To confirm Direct Debit as the method of payment to Castle Water and the Information Commissioner (Financial Regulations 6.7)
- 22-15** To confirm BACS as the preferred method of payment of invoices received by the council. (Financial Regulations 6.9)
- 22-16** To appoint council representatives to organisations (doc014a):
- a. Tree warden
  - b. HR Committee
  - c. Environmental Committee
  - d. Communications Working Group
  - e. Planning Working Group
  - f. Village Hall Committee
  - g. Bury Trust
  - h. Rands Trust
  - i. Hammonds Committee
- 22-17** To receive the New Pavilion Working Group report.
- 22-18** To approve the revised plans for the new pavilion and to apply for planning permission.
- 22-19** Planning
- a. To consider Planning Applications (as in Appendix A).
  - b. To discuss the response to the letter asking for a meeting with NHDC planners.
  - c. To receive an update on the Local Plan.
  - d. To receive an update on CALA Homes Ltd.
  - e. To receive an update on Spitfire Homes.
  - f. To receive an update on Blakeney Homes.
  - g. To receive an update on Wright's Farm.
- 22-20** To receive an update on the planting of a hedge and solutions to deter parking on Chipping Green.
- 22-21** To receive an update on arrangements for the Queen's Jubilee weekend.
- 22-22** To receive an update on Pirton road safety issues, including speed limits..

**22-23** To determine the time and place of ordinary meetings of the full council up to and including the next Annual Meeting of the full council. Meetings to be held at 7.45pm on the second Thursday of each month in the Village Hall on the following dates:

9 June 2022	14 July 2022	11 August 2022
8 September 2022	13 October 2022	10 November 2022
8 December 2022	12 January 2023	9 February 2023
9 March 2023	13 April 2023	

with the Annual Meeting to take place on 11 May 2023.

**22-24** To suggest items for the next Meeting of the Parish Council to be held on

**Thursday, 9 June 2022 at Pirton Village Hall at 7.45 pm.**

**Appendix A – Planning Applications**

Reference	Detail
i <b>22/01043/FPH</b>	<p>14 Danefield Road, Pirton</p> <p><i>Part two storey and part single storey rear extension following demolition of existing single storey rear extension (revision of previously approved planning permission 20/03010/FPH granted 01.02.2021).</i></p> <p>Comments to Thomas Howe by 7 May 2022 (extended to 14 May)</p>
ii <b>22/01062/FPH</b>	<p>9 Hitchin Road, Pirton</p> <p><i>Two storey side extension, single storey rear extension and detached garage following demolition of existing rear conservatory, side extension and detached garage.</i></p> <p>Comments to Thomas Howe by 13 May 2022</p>
iii <b>22/01157/S73</b>	<p><b>Land to rear of 17 Walnut Tree Road, Pirton</b></p> <p><i>Variation of condition 2 (realignment of footpath 005 as shown on Site Plan P.002D) of planning permission 21/01392/FP granted 1/02/2022 for Erection of ten dwellings comprising of two 2-bed, four 3-bed, one 1-bed and three 5-bed dwellings with associated garaging and landscaping including creation of new vehicular access off Walnut Tree Road.</i></p> <p>Comments to Tom Rea by 21 May 2022</p>

**Planning Decisions** (for information only)

Reference	Detail
i <b>21/03421/FPH</b>	<p>14 High Street, Pirton</p> <p><i>Two storey rear extension, single storey side and rear extension following the demolition of the existing garage, and alterations to fenestration including insertion of rooflights as revision of previously approved planning permission 17/02291/1HH granted on 15.11.2017.</i></p> <p>Permission granted 19 April 2022</p>
ii <b>22/00651/FPH</b>	<p>18 Cromwell Way, Pirton</p> <p><i>Single story rear extension. Insertion of ground floor door and window on front elevation following removal of existing garage door. Addition of false pitch to garage roof.</i></p> <p>Permission granted 19 April 2022</p>