

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/12/2023		
	Cash in Hand 01/04/2023		66,699.36
	ADD Receipts 01/04/2023 - 31/12/2023		68,352.69
	SUBTRACT Payments 01/04/2023 - 31/12/2023		40,697.30
	Cash in Hand 31/12/2023 (per Cash Book)		94,354.75
B	Cash in hand per Bank Statements		
	Petty Cash	31/12/2023	0.00
	Pirton Parish Council Unity Trust	31/12/2023	94,354.75
			94,354.75
	Less unrepresented payments		
		94,354.75	
	Plus unrepresented receipts		
		94,354.75	
	Adjusted Bank Balance		
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
126 Water	20/12/2023		Pirton Parish Council		Allotments Water	Castle Water	Z	42.74		42.74
135 Bank Charges	31/12/2023		Pirton Parish Council		Bank Charges	Unity Trust Bank	Z	18.00		18.00
133 Sports Pavilion	11/01/2024		Pirton Parish Council		Ground Investigation New Pav	EPS	S	2,232.50	446.50	2,679.00
134 Website/IT	11/01/2024		Pirton Parish Council		Clerk's Anti-virus software	Edward Roberts (Clerk)	S	106.66	21.33	127.99
127 Salary	11/01/2024		Pirton Parish Council		Salary	Edward Roberts (Clerk)	Z	622.00		622.00
136 NHDC Inspections	11/01/2024		Pirton Parish Council		Playground Inspections	North Herts District Council (S	100.00	20.00	120.00
140 Sports Pavilion	11/01/2024		Pirton Parish Council		Q S Fees	RLP Surveyors	S	795.00	159.00	954.00
131 Tax	11/01/2024		Pirton Parish Council		Tax & Employers NI	HMRC Clerk's Tax	Z	155.40		155.40
132 Employer's NI	11/01/2024		Pirton Parish Council		Tax & Employers NI	HMRC Clerk's Tax	Z	2.68		2.68
128 Room (Office Expenses)	11/01/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	Z	30.00		30.00
129 Telephone	11/01/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	Z	20.00		20.00
130 Postage & Mileage	11/01/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	Z	21.60		21.60
137 Room Hire	11/01/2024		Pirton Parish Council		Room Hire	Village Hall	Z	18.50		18.50
138 Rental to NHDC	11/01/2024		Pirton Parish Council		Allotment rent	North Herts District Council (Z	100.00		100.00
141 Newsletter	11/01/2024		Pirton Parish Council		Newsletter Printing	Form IT	Z	408.00		408.00
139 Street Cleaner	11/01/2024		Pirton Parish Council		Street Cleaning	Tony Smart	Z	208.40		208.40
Total								4,881.48	646.83	5,528.31

Pirton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
58 New Pavilion	09/01/2024		Pirton Parish Council L		Donation	T C Dye	Z	750.00		750.00
							Total	750.00		750.00