

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/11/2023		
	Cash in Hand 01/04/2023		66,699.36
	ADD Receipts 01/04/2023 - 30/11/2023		66,119.69
	SUBTRACT Payments 01/04/2023 - 30/11/2023		132,819.05
	Cash in Hand 30/11/2023 (per Cash Book)		28,514.16
B	Cash in hand per Bank Statements		
	Petty Cash	30/11/2023	0.00
	Pirton Parish Council Unity Trust	30/11/2023	104,304.89
			104,304.89
	Less unrepresented payments		
		104,304.89	
	Plus unrepresented receipts		
	Adjusted Bank Balance		104,304.89
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
109 The Royal British Legion	10/11/2023		Pirton Parish Council l	300102	Remembrance Wreath	The Royal British Legion	Z	35.00		35.00
120 Sports Pavilion	14/12/2023		Pirton Parish Council l		Sports Pavilion Design	Simon Knight Architects	S	2,500.00	500.00	3,000.00
121 Grass Cutting Rec	14/12/2023		Pirton Parish Council l		Rec Grass Cutting	Bullard & Son	S	2,607.20	521.44	3,128.64
111 Parish Paths	14/12/2023		Pirton Parish Council l		Parish Paths	Steve Kitchiner	Z	823.92		823.92
110 General Maintenance	14/12/2023		Pirton Parish Council l		Litter Bin	Edward Roberts (Clerk)	Z	29.98		29.98
125 Sports Pavilion	14/12/2023	23-99 dtd 12 Oct	Pirton Parish Council l		New Pavilion Utility Survey	Mike Worby Survey Consultai	S	1,900.00	380.00	2,280.00
113 Salary	14/12/2023		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	1,003.20		1,003.20
118 Tax	14/12/2023		Pirton Parish Council l		Tax & Employers NI	HMRC Clerk's Tax	Z	251.00		251.00
119 Employer's NI	14/12/2023		Pirton Parish Council l		Tax & Employers NI	HMRC Clerk's Tax	Z	68.47		68.47
114 Room (Office Expenses)	14/12/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	30.00		30.00
115 Telephone	14/12/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	20.00		20.00
117 Postage & Mileage	14/12/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	16.20		16.20
116 Stationery	14/12/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	5.99		5.99
112 Groundsman	14/12/2023		Pirton Parish Council l		Groundsman Duties	Steve Kitchiner	Z	1,015.00		1,015.00
122 Audits	14/12/2023		Pirton Parish Council l		Internal Audit	AprilSkies Accounting	Z	152.50		152.50
123 Room Hire	14/12/2023		Pirton Parish Council l		Room Hire	Village Hall	Z	37.00		37.00
124 Street Cleaner	14/12/2023		Pirton Parish Council l		Street Cleaning	Tony Smart	Z	260.50		260.50
Total								10,755.96	1,401.44	12,157.40

Pirton Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
57	New Pavilion	07/12/2023		Pirton Parish Council		Grant	North Herts District Council	Z	2,233.00		2,233.00
								Total	2,233.00		2,233.00