

Pirton Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/08/2023		
	Cash in Hand 01/04/2023		66,699.36
	ADD Receipts 01/04/2023 - 31/08/2023		36,191.56
			102,890.92
	SUBTRACT Payments 01/04/2023 - 31/08/2023		12,402.38
A	Cash in Hand 31/08/2023 (per Cash Book)		90,488.54
	Cash in hand per Bank Statements		
	Petty Cash	31/08/2023	0.00
	Pirton Parish Council Unity Trust	31/08/2023	90,488.54
			90,488.54
	Less unrepresented payments		
			90,488.54
	Plus unrepresented receipts		
B	Adjusted Bank Balance		90,488.54
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
67 Audits	14/08/2023		Pirton Parish Council l		External Audit	PKF Littlejohn	S	315.00	63.00	378.00
68 Groundsman	14/09/2023		Pirton Parish Council l		Groundsman Duties	Steve Kitchiner	Z	700.00		700.00
69 Salary	14/09/2023		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	580.20		580.20
70 Room (Office Expenses)	14/09/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	30.00		30.00
71 Telephone	14/09/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	20.00		20.00
72 Stationery	14/09/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	20.00		20.00
73 Postage & Mileage	14/09/2023		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	49.95		49.95
77 Street Cleaner	14/09/2023		Pirton Parish Council l		Street Cleaning	Tony Smart	Z	171.93		171.93
74 Tax	14/09/2023		Pirton Parish Council l		Tax & Employers NI	HMRC Clerk's Tax	Z	145.20		145.20
75 Room Hire	14/09/2023		Pirton Parish Council l		Room Hire	Village Hall	Z	37.00		37.00
76 Village Greens	14/09/2023		Pirton Parish Council l		Village Greens Grass	Andrew Burton	Z	640.00		640.00
78 Insurance	14/09/2023		Pirton Parish Council l		Insurance renewal	Gallagher Insurance	Z	2,703.80		2,703.80
Total								5,413.08	63.00	5,476.08

Pirton Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
45	New Pavilion	18/08/2023		Pirton Parish Council l		Donation	Judith Wetherill	Z	40.00		40.00
46	New Pavilion	29/08/2023		Pirton Parish Council l		Donation	Vanessa Cole	Z	371.00		371.00
47	Miscellaneous	05/09/2023		Pirton Parish Council l		Bury Trust Insurance	Bury Trust	Z	118.70		118.70
49	Grants	11/09/2023		Pirton Parish Council l		CTRS Second Payment	North Herts District Council (Z	400.18		400.18
48	Precept	11/09/2023		Pirton Parish Council l		Precept Second Payment	North Herts District Council (Z	27,099.82		27,099.82
Total									28,029.70		28,029.70