

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2021		
	Cash in Hand 01/04/2021		51,563.00
	ADD		
	Receipts 01/04/2021 - 31/10/2021		56,546.70
			108,109.70
	SUBTRACT		
	Payments 01/04/2021 - 31/10/2021		28,067.58
A	Cash in Hand 31/10/2021 (per Cash Book)		80,042.12
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2021	0.00	
	Pirton Parish Council Unity Trust 31/10/2021	79,755.45	
			79,755.45
	Less unrepresented payments		
			79,755.45
	Plus unrepresented receipts		286.67
B	Adjusted Bank Balance		80,042.12
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
96	04/11/2021		Pirton Parish Council l	300095	Remembrance Wreath	The Royal British Legion	Z	25.00		25.00
87	11/11/2021		Pirton Parish Council l		Website Hosting	TEEC	S	129.99	26.00	155.99
91	11/11/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	S	54.05	10.81	64.86
85	11/11/2021	21-118 dated 14	Pirton Parish Council l		Grant	Essex and Herts Air Ambulan	Z	200.00		200.00
86	11/11/2021		Pirton Parish Council l		Room Hire	Village Hall	Z	18.50		18.50
88	11/11/2021		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	548.44		548.44
89	11/11/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	30.00		30.00
90	11/11/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	20.00		20.00
92	11/11/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	16.20		16.20
93	11/11/2021		Pirton Parish Council l		Tax & Employers NI	HMRC Clerk's Tax	Z	137.00		137.00
94	11/11/2021		Pirton Parish Council l		Street Cleaning	Tony Smart	Z	170.00		170.00
95	11/11/2021		Pirton Parish Council l		Village Greens Grass	Andrew Burton	Z	320.00		320.00
97	11/11/2021		Pirton Parish Council l		Room Hire	Village Hall	Z	18.50		18.50
98	11/11/2021		Pirton Parish Council l		Village Website	Matt Porter Web Design	Z	168.00		168.00
Total								1,855.68	36.81	1,892.49

Pirton Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
32	Tennis Club	15/10/2021		Pirton Parish Council l		Tennis Club Rental	Pirton Tennis Club	Z	444.81		444.81
33	Tennis Club	15/10/2021		Pirton Parish Council l		Tennis Club Rental	Pirton Tennis Club	Z	1,005.85		1,005.85
34	Parking Permits	20/10/2021		Pirton Parish Council l		Parking	Ruby Bell	Z	5.00		5.00
35	Miscellaneous	20/10/2021		Pirton Parish Council l	003537	Insurance renewal	Came & Company	Z	199.99		199.99
36	Miscellaneous	24/10/2021		Pirton Parish Council l	100111	Bury Trust Insurance	Bury Trust	Z	86.68		86.68
Total									1,742.33		1,742.33